

Evidence required to hold a new Victorian Firearm Licence

Category H

Genuine Reason Evidence required for an Individual

Security Guard (as Employee) The applicant must hold a current Private Security Individual Licence for armed guard activities or cash in transit activities and provide the following:
A letter of employment that is dated and signed from the Nominee/Responsible Officer (on official company letterhead) that indicates the hours of employment (8 hours or more per week), duties performed whilst armed with a handgun.

Target Shooting Choose from one of the following:

1. A copy of the applicant's current membership card of an Approved Handgun Target Shooting Club; or
1. 2. A letter of endorsement from the club (on official club letterhead), that contains the applicant's name, expiry date of membership and is current on the date of the licence assessment or a letter from the club which must have been issued within the previous 12 months.

Possession on behalf of a junior A copy of the junior's current membership card or a letter of endorsement (on official club letterhead) from the junior's Approved Target Shooting Club.

Prison Guard A letter (on official letterhead that is signed and dated by the Nominee/Responsible Officer), that lists the duties to be performed whilst in possession of the specified class of Handgun.

Official, commercial or prescribed purpose or for a purpose authorised by an Act or Regulations Provide sufficient information and documentation to support the genuine reasons of official, commercial or prescribed purpose or for a purpose authorised by an Act or Regulations relating to your application; or contact Licensing & Regulation Division (LRD) on 1300 651 645 for the evidence requirements for these genuine reasons.

Evidence required to renew a Victorian Firearm Licence

Category H

Genuine Reason	Evidence required for an Individual
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Security Guard (as Employee)	Evidence required for this genuine reason is the same as a new application.
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Target Shooting	Evidence required for this genuine reason is the same as a new application.
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Possession on behalf of a junior	Evidence required for this genuine reason is the same as a new application.
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Prison Guard	Evidence required for this genuine reason is the same as a new application.
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