Application to Alter a Firearm

Part 1 - Licence Details of Applicant

<table>
<thead>
<tr>
<th>Name:</th>
<th>Surname</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Licence Number</th>
<th>Expiry Date of Licence</th>
</tr>
</thead>
</table>

Part 2 - Firearm Details (You must use a separate application per firearm)

<table>
<thead>
<tr>
<th>Make</th>
<th>Model</th>
<th>Calibre 1</th>
<th>Calibre 2</th>
<th>Calibre 3</th>
<th>Serial Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Police Reference Number</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>Type</th>
<th>Action</th>
<th>Configuration</th>
<th>Magazine/ Firearm Capacity</th>
<th>Barrel Length (Handguns only)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Year of Manufacture (Handguns only)</th>
<th>Events (Handguns only)</th>
</tr>
</thead>
</table>

Describe the work you wish to have made to the above firearm:

Part 3 - Acknowledgement (To be completed by the owner of the firearm)

I acknowledge that the particulars in this application and any attachments are true and correct, and I make this declaration knowing that if I wilfully supply details which are incorrect or omit to furnish particulars that are required, I shall be guilty of an offence against Section 140A of the Firearms Act 1996. (Penalty of 240 penalty units or 4 years imprisonment).

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

Privacy Statement: The information collected in this application is being collected by Victoria Police. It will be used in accordance with the provisions of the Firearms Act 1996, Private Security Act 2004, Control of Weapons Act 1990 and the Information Privacy Act 2000. Your information may be disclosed to employers, approved bodies and other statutory authorities by Victoria Police for the purpose of law enforcement and the administration of justice. Applicants may gain access to their information through application to the Victoria Police Freedom of Information Unit.
Instruction Pages for Application to Alter a Firearm

The information contained in your application is treated as Strictly Confidential

General - Instructions for the Completion of Your Application Form

General Principles
Approval of this application authorises a person to alter a firearm as set out in Section 134A of the Firearms Act 1996.

How to use these instruction pages
There are Three Parts in the application form. These instruction pages will assist you in the completion of the form.
- The form is to be completed in black or blue pen only.
- Attach copies of supporting documents securely to your Application and forward to Licensing Services Division, GPO Box 2807 Melbourne 3001.
- Any queries? Contact the Licensing Services Division on telephone number 1300 651 645 or e-mail us at: licensingservices@police.vic.gov.au

There is no fee for this application.

Part 1 - Personal Information of Applicant

How to Complete Part 1
Provide your current personal details in the boxes provided. Make sure to leave a space between words.

If you have ever changed your name, you must provide a certified copy of your change of name certificate or full birth certificate that includes the schedule of any name changes or marriage certificate.

Provide your licence number in the boxes provided and the expiry date.

Part 2 - Firearm Details

Please provide the details of the firearm that you are seeking to alter.
- For combination and multi barrel firearms with more than one calibre, please specify each calibre and the firearm capacity.
- A correct serial number appropriate to the make and model of the firearm, must be supplied. (Take care to avoid part numbers or product numbers on grips etc. INVALID NUMBERS WILL DELAY YOUR APPLICATION. If in doubt, seek assistance from an authorised firearms identifier (most Licensed Firearms Dealers)).
- If the firearm has a magazine this is the capacity of the largest magazine the owner has in his possession. If the firearm has no magazine, this is the firearm capacity.
- Barrel Length and Year of Manufacture of any handguns you possess must be recorded.

Example of correctly completed form:

Make: GLOCK
Model: 17
Calibre 1: 9MM LUGER
Calibre 2: 
Calibre 3: 
Category: H
Serial Number: A B C 1 2 3
Type: H P
Action: S A
Configuration: 
Magazine/ Firearm Capacity: 1 7
Barrel Length: 1 5 3 mm (Handguns only)

Year of Manufacture: 1974
Events (Handguns only): 1 9 7 4

Part 3 - Acknowledgement (To be completed by the Handgun Owner)

You must sign and date the acknowledgement that all particulars in this application and any attachments are true and correct, and make this declaration knowing that if you wilfully supply details which are incorrect or omit to furnish particulars that are required, you shall be guilty of an offence against section 140A of the Firearms Act 1996. (Penalty of 240 penalty units or four years imprisonment.)