List of Instructions Applicable for a Permit to Acquire a Handgun Application

The information contained in your application is treated as Strictly Confidential.

General Instructions for the Completion of your Application for a Permit to Acquire a Handgun

- This form is only to be used by current Firearm Licence holders who wish to acquire a handgun. If you do not possess a current Firearm Licence that permits you to possess a handgun, you may submit your Firearms Licence application together with this Application for a Permit to Acquire a Handgun, however, the Permit to Acquire cannot be issued until you have received and paid (if a fee is payable) your Firearms Licence.
- There are 7 parts in this Permit to Acquire Application; you must complete all 7 parts.
- You may pass over individual questions ONLY IF you are directed to do so via a “Go to” instruction.
- Each part in the application has a corresponding instruction page section. Please refer to the relevant instruction page section for assistance in completing the application form.
- Staple copies of supporting documents securely to the back of your application.
- Once completed, forward application to:
  Licensing & Regulation Division
  GPO Box 2807
  MELBOURNE VIC 3001
- For clarification/enquires, please contact Licensing & Regulation Division on telephone number 1300 651 645 or email us at: licensingregulation@police.vic.gov.au or alternatively contact your local Regional Firearms Officer for assistance. A list of Regional Firearms Officers is available via http://www.police.vic.gov.au.

Documents
- Do not send original identification documents, cash, cheques or money orders.
- High quality copies of documents must be provided. If documents are not clear your application will be returned.

Acquisitions of Firearms
This form may be used to acquire more than one handgun under one licence. A Permit to Acquire will be issued for each handgun proposed to be acquired, a separate fee is payable for each permit issued. Separate permit applications are to be submitted if you want to acquire more than one handgun under different licence types. This permit to acquire application is only applicable to those who wish to acquire a handgun(s).

Interstate Acquisition of Firearms
A person may use a Permit to Acquire issued in Victoria to acquire a firearm from, or through, a Licensed Firearms Dealer in New South Wales or South Australia.

Waiting periods for Permit to Acquire
If this application is to acquire your first firearm, the Permit to Acquire cannot be issued until 28 days has elapsed from the receipt of your application. If you already possess other registered firearms, the Permit to Acquire will be issued as soon as possible.

Part 1 – Licence Details

How to complete Part 1
Specify the Victorian Firearms Licence Number that the handgun(s) will be registered under.

NOTE: A Junior Licence holder cannot own firearms, but may use firearms under supervision by an appropriate general category handgun licence holder. Application for possession of a handgun to be used by a junior must be made by the adult who has a handgun licence with the genuine need of “possession on behalf of a junior”. A junior is not permitted to have firearms registered under their licence.

Part 2 – Personal Information

How to complete Part 2
Provide your current personal details in the boxes provided. Make sure to leave a space between words.
If this is an application for a Business/Organisation or Government Department, the Nominated Responsible Person’s name must be specified under Section A – Current Name and the Business/Organisation/Department name must be specified under Section C – Business/Organisation Name.
- If you have changed your name officially since your last application to Licensing & Regulation Division, you must staple to the back of this application a certified copy of your change of name certificate or full birth certificate that includes the schedule of any name changes, or marriage certificate. A person who has changed their name through marriage may revert to the name recorded on their birth certificate or to a previous married name at any time. You will need to produce your birth certificate and marriage certificate to show you are the same person.
- If you are known by any other name, but have not changed your name officially, staple a list of your other names to the back of this application.
- It is requested that you provide your email address and contact telephone details to enable Licensing & Regulation Division to contact you if a problem is encountered in the processing of your application. When providing your email address, make sure you indicate exact case, punctuation marks and the location of the ‘@’ symbol.

Whilst every effort has been made to produce proofs with accuracy, the final responsibility rests with the client. Please check all electronic proofs carefully.

PRINT MEDIA GROUP
Job Name: 27630 VP337B
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Date: ___________________
Part 3 – Firearm Storage

The Firearms Act 1996 (Schedule 4) prescribes storage standards for firearms and ammunition. The following is a brief summary of the storage requirements that you must be able to satisfy.

General Category Handgun requirements
Handguns must be stored:
- Steel safe - not easy to penetrate
- If the safe weighs less than 150kg when empty, it must be bolted to the structure of the premises.
- When the firearm is in the safe, the safe MUST be locked.
- The key to the safe must be carried by the licence holder or kept securely in a separate room from the safe.
- The premises must have an 'intruder alarm system' if more than 15 firearms are stored on the premises.

Catridge 1 & 2 Collectors/Antique Handgun Collectors requirements (All categories of firearms)
Firearms must be stored -
- On premises, or part of premises, which is a permanent building and which has secure locks on all openings.
- In a room where:
  - the walls of which are solid enough to be a substantial physical barrier to entry; and
  - the windows must be covered by security bars.
- Any doors:
  - must be a solid material or covered by a steel sheet or reinforced by firmly fixed steel mesh;
  - must be fitted with a lock of a dead latch type or an extra hasp and barrel bolt padlock which is of such a nature as to reduce the possibility of the door being sprung from the jamb; and
  - must be hinged with concealed hinge pins or with hinge pins that are welded to prevent the pins from being removed.
- In a container:
  - made of steel or another robust material;
  - fixed to the wall or floor of the room;
  - with doors that are attached with concealed or welded hinges; and
  - when firearms are in the container, it must be locked, with a lock which is so constructed as to prevent the doors of the container being easily sprung.
- The premises must be fitted with an ‘intruder alarm system’ if more than 15 antique handguns are stored on the premises, or, in any other case, if more than 5 firearms are stored on the premises.

Intruder alarm system means an alarm system which is installed, maintained and operated in accordance with Australian Standard 2201.1:2007 (as amended from time to time) and which, in the event of an intrusion, activates an audible alarm warning device and an external visible alarm warning light.

Ammunition Collector and Heirlooms Licence requirements:
- Ammunition or firearms are to be stored in a container made of hardwood or steel that can not be easily penetrated.
- If the container weighs less than 150kg when empty, it must be securely fixed to the floor or a wall frame in such a manner that it is not easily removable.
- When the firearm is in the container, it MUST be locked with a lock of sturdy construction.
- A firearm under an Heirlooms Licence may be displayed by being fixed to the wall in a manner that makes it unable to be readily removed.

NOTE: You may have more than one storage address and any of your storage arrangements may be inspected at any reasonable time to ensure compliance with the Firearms Act 1996.
Part 4 – Handguns to be Acquired from a Deceased Estate

If handgun(s) are being acquired from a deceased estate, a letter from the Executor of the Will is required specifying:

• name, address and firearms licence number of deceased person;
• date of death of deceased person;
• name and firearm licence number of the firearm licence holder for whom the handgun(s) have been left to as specified in the deceased’s Will;
• details of all the handgun(s) to be acquired by the firearm licence holder as specified in the deceased’s Will; and
• contact details (phone numbers and address) of the Executor of the Will.

NOTE: Making a false declaration/statement is an offence against Section 140A(1) of the Firearms Act 1996. Maximum penalty 240 penalty units or 4 years imprisonment

You must provide details of the handgun(s) you want to acquire.

Example of correctly completed firearm details:

<table>
<thead>
<tr>
<th>Firearm Category</th>
<th>Firearm Type</th>
<th>Firearm Action</th>
<th>Firearm Configuration</th>
</tr>
</thead>
<tbody>
<tr>
<td>G</td>
<td>HP</td>
<td>SA</td>
<td></td>
</tr>
</tbody>
</table>

Make: WALTHER

Model: OSP

Calibre: 9mmLUGER, 45ACP

Barrel Length (mm): 125

Year of Manufacture: 1969

Identify the Category of Handgun(s) you propose to acquire from the list below.

<table>
<thead>
<tr>
<th>Firearm Categories</th>
<th>Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category E Handgun</td>
<td>a machine gun that is a handgun; any handgun prescribed for the purposes of this category;</td>
</tr>
<tr>
<td>Paintball Marker (Category P)</td>
<td>any firearm that is designed to discharge a paintball</td>
</tr>
<tr>
<td>Antique Handgun (Category Q)</td>
<td>a handgun (that is not a single shot antique handgun) – that was manufactured before January 1900; and that uses percussion as a means of ignition; and that does not take commercially available cartridge ammunition;</td>
</tr>
<tr>
<td>General Category Handguns (Category H)</td>
<td>a rimfire handgun; a centre fire handgun that is not a E Handgun; a muzzle loading handgun; a air pistol; that does not exceed 65 centimetres in length</td>
</tr>
</tbody>
</table>

Category E Handgun: Any application for an additional (more than one) Category E Handgun must provide documentation to demonstrate a compelling reason to possess, carry or use the handgun. If the handgun is required under a Collector’s Licence the handgun must be rendered permanently inoperable and you must provide a Certificate of Deactivation after approval of the licence application.

 whilst every effort has been made to produce proofs with accuracy, the final responsibility rests with the client. Please check all electronic proofs carefully.
Part 5 – Handgun Details: Handgun(s) to be acquired (continued)

Please use the codes shown in the tables below to classify your firearm

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AR</td>
<td>Air Rifle</td>
<td>AR</td>
<td>Air</td>
</tr>
<tr>
<td>BL</td>
<td>Breech Loading</td>
<td>AU</td>
<td>Automatic</td>
</tr>
<tr>
<td>CA</td>
<td>Cannon</td>
<td>BA</td>
<td>Bolt Action</td>
</tr>
<tr>
<td>CC</td>
<td>Combination (Centrefire Cat B)</td>
<td>BF</td>
<td>Blank Fire</td>
</tr>
<tr>
<td>CF</td>
<td>Centre Fire Rifle</td>
<td>BM</td>
<td>Modified Break Open</td>
</tr>
<tr>
<td>CR</td>
<td>Combination (Rimfire Cat A)</td>
<td>BO</td>
<td>Break Open</td>
</tr>
<tr>
<td>DR</td>
<td>Drilling (3 Barrel)</td>
<td>CH</td>
<td>Combination (Handgun) Category H</td>
</tr>
<tr>
<td>HP</td>
<td>Handgun</td>
<td>FB</td>
<td>Falling Block</td>
</tr>
<tr>
<td>HQ</td>
<td>Antique Handgun</td>
<td>FL</td>
<td>Flintlock</td>
</tr>
<tr>
<td>HU</td>
<td>Humane Killer</td>
<td>FP</td>
<td>Flare Pistol</td>
</tr>
<tr>
<td>MA</td>
<td>Machine Gun</td>
<td>HL</td>
<td>Hammer Lock</td>
</tr>
<tr>
<td>ML</td>
<td>Muzzle Loading</td>
<td>LA</td>
<td>Lever Action</td>
</tr>
<tr>
<td>MO</td>
<td>Mortar</td>
<td>MH</td>
<td>Martini Henry</td>
</tr>
<tr>
<td>NF</td>
<td>Needle Fire</td>
<td>MO</td>
<td>Mortar</td>
</tr>
<tr>
<td>PB</td>
<td>Paintball Marker</td>
<td>MX</td>
<td>Matchlock</td>
</tr>
<tr>
<td>PW</td>
<td>Powerhead</td>
<td>MZ</td>
<td>Muzzle Loading</td>
</tr>
<tr>
<td>RF</td>
<td>RimFire Rifle</td>
<td>PA</td>
<td>Pump Action</td>
</tr>
<tr>
<td>RL</td>
<td>Rocket Launcher</td>
<td>PH</td>
<td>Powerhead</td>
</tr>
<tr>
<td>SH</td>
<td>Shotgun</td>
<td>PM</td>
<td>Modified Pump Action</td>
</tr>
<tr>
<td>TR</td>
<td>Tranquilliser Gun</td>
<td>PN</td>
<td>Percussion</td>
</tr>
<tr>
<td>VR</td>
<td>Vierling</td>
<td>RA</td>
<td>Rolling Breech</td>
</tr>
<tr>
<td>RO</td>
<td>Rocket Launcher</td>
<td>RB</td>
<td>Rolling Breech</td>
</tr>
<tr>
<td>RV</td>
<td>Revolver</td>
<td>RX</td>
<td>Rolling Block</td>
</tr>
<tr>
<td>SB</td>
<td>Single Barrel</td>
<td>SA</td>
<td>Semi-Automatic</td>
</tr>
<tr>
<td>TS</td>
<td>Teat Fire</td>
<td>SB</td>
<td>Sliding Breech</td>
</tr>
<tr>
<td>SN</td>
<td>Sneider</td>
<td>SC</td>
<td>Screw Breech</td>
</tr>
<tr>
<td>SP</td>
<td>Starting Pistol</td>
<td>SH</td>
<td>Swivel Breech</td>
</tr>
<tr>
<td>TD</td>
<td>Trap Door</td>
<td>TF</td>
<td>Teat Fire</td>
</tr>
<tr>
<td>UO</td>
<td>Under and Over</td>
<td>UO</td>
<td>Under and Over</td>
</tr>
</tbody>
</table>

Imported Handgun(s)

You must indicate if the handgun(s) are being imported from overseas. If so, a B709D Import Permit Application is required to be completed by either the Firearm Licence holder or the Licensed Firearms Dealer acting as an agent in order for handgun(s) to be released from the Australian Customs Service. If the handgun(s) have not previously been registered in the State of Victoria, then a Licensed Firearms Dealer must act as an agent. Access to the B709D Import Permit Application is available via http://www.police.vic.gov.au or alternatively you may contact Licensing & Regulation Division on 1300 651 645 for an application form to be sent out.
Part 6 – Genuine Reason

How to complete Part 6

Complete the relevant Genuine Reason which applies to your acquisition of handgun(s).

Failure to provide all necessary information and high quality, legible copies of required documentation will result in your application being returned for your attention to the requirements.

Section A – Handgun Target Shooting:

Please ensure that you are able to satisfy the requirements your club needs to attest to before asking for their endorsement, i.e. you must have completed a handgun safety course; have a sound knowledge of firearms and related laws; require this/these handgun(s) to enable you to compete in a particular class of approved matches; and be able to comply with storage requirements.

You must -

• Have the application endorsed by the Nominated Officer of your approved Handgun Target Shooting Club.
• List the name of the approved Handgun Target Shooting Club for which you are a member.
• Provide your membership number if the club has allocated one and provide the expiry date of your membership.
• Indicate the theme of your collection. Investment can only be selected as a genuine reason theme for the purpose of Antique Handgun Collectors. You must hold an Antique Handgun Collectors Licence to select this option.
• You must be able to provide a Genuine Reason for the requirement to acquire a new/additional handgun(s)
• You must be the Nominated Responsible Person of the Business/Organisation
• You must provide the following details of the junior on whose behalf you will possess or carry the handgun:

   • Name of the Handgun Target Shooting Club that the junior is a member of, the membership number (if provided by the club) and the expiry date of the membership.
   • Junior’s name, licence number and licence expiry date.
   • Name of the Handgun Target Shooting Club that the junior is a member of, the membership number (if provided by the club) and the expiry date of the membership.
   • You must specify the event/s the handgun will be used to participate in. Classes of Approved Handgun Target Shooting Matches are available via. www.police.vic.gov.au
   • If you have not held a Handgun Target Shooting Licence for a period of at least 6 months you are only permitted to own one. 177 inch calibre air handgun; one of either a .22 inch calibre handgun OR a centrefire handgun; and one black powder handgun that is muzzle loading.

Section B – Handgun Collectors

Please ensure that you are able to satisfy the requirements your club needs to attest to before asking for their endorsement, i.e. be entitled to possess this handgun under Category 1 or 2 Firearms Collectors Licence or Antique Handgun Collectors Licence; understand handgun safety; and be able to comply with storage requirements.

You must -

• Have the application endorsed by the Nominated Officer of your approved Firearms Collectors club.
• List the name of the approved Firearms Collectors club for which you are a member.
• Provide your membership number if the club has allocated one and provide the expiry date of your membership.
• Indicate the theme of your collection. Investment can only be selected as a genuine reason theme for the purpose of Antique Handgun Collectors. You must hold an Antique Handgun Collectors Licence to select this option.
• To acquire a handgun(s) manufactured after 1st January, 1947 for the purpose of collecting, you must hold a Category 2 Firearms Collectors Licence. You must also possess more than 10 handguns manufactured before 1st January, 1947.

Section C – Heirlooms

Heirlooms can only be acquired in matched pairs or one single firearm. The handgun(s) are only permitted on an Heirloom Licence if the handgun(s) is/are not suited to another licence. Firearms are also required to be deactivated in accordance with the Firearms Act 1996, Schedule 2. You must attach a Certificate of Deactivation from a Licensed Firearms Dealer indicating that the proposed handgun(s) have been rendered permanently inoperable once the licence application is approved. You are not permitted to keep any cartridge ammunition for the handgun. Proof of heirloom is also required, either via a letter from the executor of a deceased estate, or from the previous owner of the handgun(s) outlining their reasons for passing handgun(s) onto you. A Certificate of Deactivation of a Firearm form may be accessed via. http://www.police.vic.gov.au or alternatively you may contact Licensing & Regualtion Division on 1300 651 645 for an application form to be sent out.

Section D - Security (Employers ONLY)

• You must be the Nominated Responsible Person of the Business/Organisation
• You must employ security guards for the purpose of “cash in transit” or “armed guard”
• You must be able to provide a Genuine Reason for the requirement to acquire a new/additional handgun(s)

Based on a business requirement in relation to employees completing their daily duties.

Section D - Possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder

You must provide the following details of the junior on whose behalf you will possess or carry the handgun:

• Junior’s name, licence number and licence expiry date.
• Name of the Handgun Target Shooting Club that the junior is a member of, the membership number (if provided by the club) and the expiry date of the membership.
• You must specify the event/s the handgun will be used to participate in. Classes of Approved Handgun Target Shooting Matches are available via. www.police.vic.gov.au
• If the junior has not held a Handgun Target Shooting Licence for a period of at least 6 months you are only permitted to own one .177 inch calibre air handgun; one of either a .22 inch calibre handgun OR a centrefire handgun OR a black powder handgun that is muzzle loading.

Part 7 – Acknowledgement

You must read the Privacy Statement, sign and date the Acknowledgement. Indicate whether the application is being completed on behalf of an Individual or Business/Organisation and then follow the ‘Go to Section’ instructions. If the application is being completed on behalf of a Business/Organisation, the Nominated Responsible Person must complete the acknowledgement, stating their name in b).
Part 1 – Licence Details

Specifying the Victorian Firearms Licence that the handgun(s) will be acquired and registered under:

Part 2 - Personal Information

Section A – Current Name

Family Name
First Given Name
Second Given Name
Third Given Name

Date of Birth: (Day) / (Month) / (Year)

Gender: [ ] Male [ ] Female

Section B – Previous Name(s)

Have you changed your name since your last Licence application/renewal? [ ] Yes [ ] No

Staple a certified copy of your change of name certificate to the back of this application. – Refer to Part 2 Instructions

Section C – Business/Organisation Name

Are you making application as part of a Business/Organisation? [ ] Yes [ ] No

Specify Business/Organisation name below

Section D – Telephone Contact details

(Home) (Work – if available during work hours) (Mobile)

Section E – Email Address (indicate exact case)

Whilst every effort has been made to produce proofs with accuracy, the final responsibility rests with the client. Please check all electronic proofs carefully.

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Job Name: 27630 VP337B
PDF Page: VP337B Firearm Application.indd p6
Date: 11-06-30
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Date:
Section F – Residential or Business Address

Property Name (if applicable)

Flat/Unit/Suite Number  Street Number  Lot Number

Street Name

Street Type (RD, ST, AVE, etc.)

Town/Suburb  State  Postcode

Is your postal address the same as your residential/business address? Yes [ ] Go to Part 3. No [ ] Go to Section G – Postal Address

Section G – Postal Address

Cross appropriate box then enter the number below

GPO Box  PO Box  Locked Bag  Private Bag  RSD  RMB  Unit No.  Rural Road No.

Number

Street Number  Street Name

Street Type (RD, ST, AVE, etc.)

Town/Suburb  State  Postcode

a) Do you store or intend to store firearms at the residential address detailed above? Yes [ ] Go to b)  No [ ] Complete Storage Address

b) Will the firearm/s you propose to purchase be ordinarily stored at the residential address specified above? If your answer is "no" please specify the ordinary storage address below. Yes [ ] Go to Part 4  No [ ] Complete Storage Address

Please note: If you are applying for multiple firearms and these firearms are to be stored at multiple locations, you must specify the ordinary storage address for each firearm and attach the information to this application.

Storage Address (Please staple additional storage details to the back of this application if applicable.)

Name of Property owner/occupier

Property Name (if applicable)

Flat/Unit/Suite Number  Street Number  Lot Number

Street Name

Street Type (RD, ST, AVE, etc.)

Town/Suburb  State  Postcode

Storage facilities must comply with the Firearms Act 1996 Schedule 4 requirements. Refer to Part 3 of the instruction pages for further information.

Part 3 - Storage Address

Whilst every effort has been made to produce proofs with accuracy, the final responsibility rests with the client. Please check all electronic proofs carefully.
Part 4 – Handgun to be acquired from a Deceased Estate

**Deceased Estate:**
Is/are the handgun(s) being acquired from a Deceased Estate? Yes ☐ No ☐

Attach a letter from the executor of the will of the estate stating that the handgun(s) are being acquired as advised in the deceased’s will. (Refer to Part 4 of Instruction pages for details of letter content)

Staple letter from the executor of the Will to the back of this application if applicable

Part 5 – Handgun Details: Handgun(s) to be acquired

**Firearm 1**
Are you applying for one handgun Permit? Yes ☐ No ☐

Complete the details below and follow the Go To instructions
No ☐ Complete details for Firearm 1 and Firearm 2 and the relevant Go To instructions.

Firearm Category ☐ Firearm Type ☐ Firearm Action ☐ Firearm Configuration ☐ Magazine/ Firearm Capacity ☐

Make ☐ Model ☐

You must indicate full calibre details eg. 9mmLUGER, 45ACP

Calibre 1 ☐ Calibre 2 ☐

Police Reference Number (optional) ☐ Serial Number ☐

Barrel Length (mm) ☐

**Year of Manufacture:**
Year of Manufacture is required for all handguns. If you do not know the Year of Manufacture, at a minimum, you must indicate whether the handgun was manufactured prior to 1900, between 1900 and 1947, or post 1947.

Pre 1900 ☐ Between 1900 -1947 ☐ Post 1947 ☐

Year of Manufacture ☐

a) Are you importing the abovementioned handgun from overseas? Yes ☐ No ☐

You must attach a B709D Import Permit Application to this application. Refer to Instruction pages Part 5.

Go to b) ☐

b) Are you acquiring this handgun to participate in target shooting? Yes ☐ No ☐

Go to c) ☐

c) Are you acquiring this handgun for the purpose of collecting? Yes ☐ No ☐

Go to d) ☐

d) Are you acquiring this handgun to be registered under an Heirloom’s Licence? Yes ☐ No ☐

Go to e) ☐

e) Are you acquiring this handgun for use within the security industry? Yes ☐ No ☐

Go to f) ☐

Handguns for security purposes must be registered to an employer who has a Private Security Business Licence with the genuine need of security.

f) Are you acquiring this handgun for possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder? Yes ☐

Go to Part 6 Section E ☐

Staple B709D Import Permit Application if the handgun is being imported from overseas to the back of this application.
Part 5 – Handgun Details: Handgun(s) to be acquired (continued)

<table>
<thead>
<tr>
<th>Firearm 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Firearm Category</strong></td>
</tr>
<tr>
<td>Make</td>
</tr>
<tr>
<td>Model</td>
</tr>
</tbody>
</table>

You must indicate full **calibre** details eg. 9mmLUGER, 45AC

<table>
<thead>
<tr>
<th>Calibre 1</th>
<th>Calibre 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Reference Number (optional)</td>
<td>Serial Number</td>
</tr>
<tr>
<td>Barrel Length (mm)</td>
<td></td>
</tr>
</tbody>
</table>

**Year of Manufacture:**

Year of Manufacture is required for all handguns. If you do not know the Year of Manufacture, at a minimum, you must indicate whether the handgun was manufactured prior to 1900, between 1900 and 1947, or post 1947.

- Pre 1900
- Between 1900-1947
- Post 1947

a) Are you importing the abovementioned handgun from overseas? Yes ☐ No ☐ Go to b) You must attach a B709D Import Permit Application to this application. Refer to Instruction pages Part 5.

b) Are you acquiring this handgun to participate in target shooting? Yes ☐ No ☐ Go to c) Go to Part 6 Section A

c) Are you acquiring this handgun for the purpose of collecting? Yes ☐ No ☐ Go to d) Go to Part 6 Section B

d) Are you acquiring this handgun to be registered under an Heirloom’s Licence? Yes ☐ No ☐ Go to e) Go to Part 6 Section C

e) Are you acquiring this handgun for use within the security industry? Yes ☐ No ☐ Go to f) Go to Part 6 Section D

Handguns for security purposes must be registered to an employer who has a Private Security Business Licence with the genuine need of security.

e) Are you acquiring this handgun for possession or carriage on behalf of a Junior Target Shooting Handgun Licence Holder? Yes ☐ No ☐ Go to Part 6 Section E

You must photocopy Part 5 and attach additional pages to this application. Staple B709D Import Permit Application if the handgun is being imported from overseas to the back of this application.

If you are wishing to acquire more than two handguns on the one licence, please photocopy Part 5 and attach additional pages to this application.

Part 6 - Genuine Reason

The Firearms Act 1996 requires that you demonstrate that you have a genuine reason for acquiring the handgun(s).

**Section A - Handgun Target Shooting:**

If you require the General Category Handgun for target shooting, you must provide your membership details below and have this permit application endorsed by the nominated officer of your Approved Handgun Target Shooting Club.

**Handgun Target Shooting ONLY**

I, ______________________, nominated officer of the applicant’s Approved Handgun Target Shooting Club, on behalf of the club, endorse this application to acquire a handgun, being satisfied that the applicant: has completed a handgun safety course; has a sound knowledge of firearms and related laws; requires this/these handgun(s) to enable them to compete in a particular class of approved match conducted by the club or another approved handgun target shooting club; and can comply with storage requirements.

Signature: ______________________ Date: __________

(Name of Handgun Target Shooting Club) (Membership Number of Applicant) (Expiry Date)

Provide details of the event/s you wish to utilise this/these handguns in

Are you seeking authorisation to possess, carry or use an under barrel or over calibre handgun for the purpose of target shooting? Yes ☐ No ☐ Refer to Instruction Pages then go to Part 7 Go to Part 7
ALL APPLICANTS MUST ENSURE THAT THEY COMPLETE THE ACKNOWLEDGEMENT ON THE NEXT PAGE
Part 7 – Acknowledgement

(This acknowledgement must be signed and dated or your application will be returned)

(Ensure that you read the Privacy Statement before signing the Acknowledgement)

Privacy Statement: The information collected in this application is being collected by Victoria Police. It will be used in accordance with the provisions of the Firearms Act 1996, Private Security Act 2004, Control of Weapons Act 1990 and the Information Privacy Act 2000. Your information may be disclosed to employers, approved bodies and other statutory authorities by Victoria Police for the purpose of law enforcement and the administration of justice. Applicants may gain access to their information through the Victoria Police Freedom of Information Unit. Failure to provide information requested in this application may result in this application being returned.

Acknowledgement:

a) Under what type of licence are you acquiring handgun(s)
   Individual [ ] Go to c) and Sign Acknowledgement
   Business/Organisation [ ] Go to b)

b) The Acknowledgement must be signed by the Nominated Responsible Person of the business/organisation. The details on the front of this application must also reflect this person’s details. Go to c)

c) I acknowledge that the particulars in this application and any attachments are true and correct and I make this acknowledgement knowing that it is an offence against section 140A(1) of the Firearms Act 1996 to wilfully supply details that are false or misleading (maximum penalty 240 penalty units or 4 years imprisonment).

Signature ______________________ Date _____/____/____

IMPORTANT CHECKLIST

IF YOU DO NOT COMPLETE ALL THE RELEVANT PARTS OF THIS FORM OR YOU FAIL TO PROVIDE THE APPROPRIATE EVIDENCE TO SUPPORT YOUR APPLICATION FOR A PERMIT TO ACQUIRE A HANDGUN, YOUR APPLICATION WILL BE RETURNED TO YOU.

THIS WILL DELAY THE PROCESSING OF YOUR APPLICATION.

Before you mail this application to Licensing & Regulation Division MAKE SURE THAT YOU:

READ all of the explanatory notes.

Answer ALL of the sections. Only skip questions or move onto the next section if you are directed to do so by a “Go to”.

Answer ALL of the questions and include ALL documentary evidence

Staple ALL supporting documentation to the back of the application.

Completed Part 1 – Category of Licence that Handgun(s) to be acquired under
Completed Part 2 – Personal Information
Completed Part 3 – Storage Address
Completed Part 4 – Handgun(s) acquired from Deceased Estate – Staple supporting documents
Completed Part 5 – Handgun Details: Handgun(s) to be acquired – Staple supporting documents
Completed Part 6 – Genuine Reason – Staple supporting documents
Completed Part 7 – Acknowledgement

Send your application to: Licensing & Regulation Division, GPO Box 2807, MELBOURNE VIC 3001.

If you do not complete all the above steps, this may result in your application being returned for correction/completion.

If you need information on any aspect of this application form, please access the Victoria Police website via http://www.police.vic.gov.au or contact Licensing & Regulation Division on 1300 651 645 or by email at licensingregulation@police.vic.gov.au. Alternatively, you may contact your District Firearms Officer (DFO) for assistance. The locations of the DFOs are also accessed via the Victoria Police website.

General information and assistance regarding Freedom of Information can be accessed via the Department of Justice Freedom of Information website at http://www.foi.vic.gov.au

PLEASE NOTE the Firearms Act 1996 states that any changes to your address or information detailed on your licence must be notified in writing to Licensing & Regulation Division within 14 days after the change occurs (maximum penalty 30 penalty units).