

BE A FORCE FOR GOOD



NOW
RECRUITING



POLICE OFFICER

A Police Officer performs duties that are diverse and challenging. Police serve to protect life and property, detect and apprehend offenders, and help those in need of assistance.

After your initial recruit training, your career starts with Victoria Police as a Probationary Constable. You spend 2 years consolidating your training and gaining experience as a General Duties Police Officer before being confirmed in the role.

General Duty Officers are first on the scene at any reportable crime or public need providing service to the community of Victoria 24 hours a day, 7 days a week.

The majority of Victoria Police members work as a General Duties Police Officer but there are also many specialist roles that require further training and usually at least 2-4 years of general duties operational experience as a pre-requisite.



VICTORIA POLICE

What does a General Duties Police Officer do?

Some of the situations that you may have to manage as a General Duties Police Officer are:

- Prevent anti-social behaviour
- Deal with community safety concerns
- Resolve disputes
- Attend at accidents
- Investigate crime
- Enforce traffic law
- Deal with drug and alcohol affected people
- Attend critical incidents and emergencies

You are required to submit paperwork on most situations you attend, including keeping a running sheet which is an ongoing diary of the duties you perform each shift. You will also be required to prepare paperwork for court and subsequently attend hearings to give evidence.

Am I eligible to become a Police Officer?

To be eligible to work as a Police Officer for Victoria Police, you must meet the following entry requirements:

Hold Australian Citizenship or Australian Permanent Residency

Demonstrate good character and reputation

Victoria Police conducts extensive background checks on applicants during the selection process. For more information regarding the Victoria Police prior history guidelines visit:
<http://www.policecareer.vic.gov.au/police/forms-police>

Note: If you are concerned that your prior history may affect your application, you can submit a voluntary disclosure form to the Victoria Police Recruitment Branch prior to applying. Download the form at:
<http://www.policecareer.vic.gov.au/police/forms-police>

Meet minimum medical requirements

You will be required to meet the minimum medical requirements as per the Victoria Police medical policy in order to perform the role. For more information regarding the Victoria Police medical guidelines visit:
<http://www.policecareer.vic.gov.au/police/forms-police>

Note: If you are concerned that a pre-existing medical condition may affect your application, you can submit a preliminary enquiry of medical condition form to the Victoria Police Medical Advisory Unit for evaluation prior to applying. Download the form at: <http://www.policecareer.vic.gov.au/police/forms-police>

Demonstrate sound English communication skills

One of the fundamental skills that you will need to demonstrate as an applicant, is your ability to communicate well in English. This means having the ability to read, write, listen and verbally communicate in English at a level that will allow you to competently carry out the duties of the role in an operational context.

Note: Victoria Police is also particularly interested in applicants with bilingual communication skills who are able to talk to a member of the public in their native language.

Provide proof of educational qualifications if under 21

Applicants must be 18 years of age to apply for the Police role. If you are under 21 years of age, you must have passed the Victorian Certificate of Education (VCE), senior level Victorian Certificate of Applied Learning (VCAL) or equivalent prior to applying.

Hold a Victoria Drivers Licence

You must have a current Australian driver's licence at the time of application (manual or automatic licence is acceptable).

What other important information should I take into consideration before applying to become a Police Officer?

- You will be working 80 hours per fortnight across a range of shifts to enable Victoria Police to respond to the needs of the Victorian Community 24 hours a day, 7 days a week.
- At the beginning of your career you may be required to perform duty at any location within Victoria as determined by Victoria Police.
- You will come into contact with situations of conflict, violent offenders and drug and alcohol affected people.
- You will be expected to put aside your personal, religious and political views to uphold the laws of the state.
- You will be required to carry a firearm.
- Your conduct on and off duty must be of a high standard and reflect the values of Victoria Police.
- You will need to obtain a First Aid Certificate prior to starting at the Academy which is valid for your Academy training plus the first year in the job.

What is the application process for a Police Officer?

As an applicant, you will be required to pass through the following stages before being selected for employment with Victoria Police:

Step 1	Submit an online application via www.policecareer.vic.gov.au/police
Step 2	Eligibility checks
Step 3	Entrance exam
Step 4	Background checks
Step 5	Fitness testing
Step 6	Psychological testing
Step 7	Health checks
Step 8	Comprehensive checks
Step 9	Panel interview

What are the salary and benefits of being a Police Officer?

- Competitive base salary from first day of training in the Academy
- Salary increments yearly and additional shift allowances on top of your base salary
- Generous Superannuation package
- 9 weeks annual leave
- Defence force leave; maternity / paternity leave; study leave; long service leave
- Uniforms supplied
- Job security
- Opportunities for continuous learning and development throughout your career.

What training will I get as a Police Officer?

Your initial training for the first 2 years and 12 weeks of your employment with Victoria Police will include:

WEEK 1 – 12	<p>Your first week at the Academy will be an induction week, dedicated to familiarising recruits with Victoria Police as an organisation.</p> <p>Training at the Academy will commence with law, communication skills, drill, operational safety (including firearms) and community engagement.</p> <p>You will be sworn in at the end of week 12, when you will start the POL50115 Diploma of Policing.</p>
WEEK 13 – 31	<p>Training continues at the Academy in addition to performing duties at a police station, undertaking public order response training and working on the divisional van attending family violence incidents.</p> <p>Your duties will be expanded over time as you gain knowledge, skills and experience.</p>
WEEK 32 – 52	<p>You will undertake post Academy placements at a police station as a first responder and spend time with the road policing unit, including highway patrol and RPDAS (road policing and alcohol section – booze bus).</p>
WEEK 53 – 116	<p>You will complete your driver training and receive a silver driver's licence.</p> <p>Your appointment will be confirmed and you will be deployed to a training station as a general duties police officer with further on the job tasks to complete.</p>

At the end of this period, if you have completed all of the requirements for the Diploma of Policing, you are confirmed in your role as a Police Constable and will receive your Diploma.

This initial training is just the beginning. As a Victoria Police member you will continue to undergo job specific training throughout your entire career.

Need more information?

Visit: www.policecareer.vic.gov.au/police

or e-mail your enquiry to: rsbmarketing@police.vic.gov.au

or call us on (03) 9247 3212

