



VICTORIA POLICE

Police notification of filming event form

Instructions

To notify Victoria Police of your production where there is potential for public concern:

- 1) Complete the fields below
- 2) Email the completed form to the film.tv@police.vic.gov.au
- 3) Allow at least 2 business days prior to filming to allow for processing.

To fill the form out on a mobile device, you will need to download Adobe Reader app.



Date, time and location of event

1. Date/s (DD/MM/YYYY):
2. Confirm start time: _____ and end time: _____
3. Filming address and description of location (e.g. driveway, park, front yard, factory):

4. Filming suburb:

Contact information

Production company or educational institution

5. Name of production company or educational institution:
6. Production title:
7. Name of Location Manager:
8. Contact phone number:

Armourer or Special Effects person

9. Name of Armourer or Special Effects Person if required on set:

10. Contact phone number:

Firearm details

11. Imitation or real firearms:
12. Number of firearms:
13. Type of firearms (e.g. handguns, rifle, shotgun):
14. Approximate number of shots fired:

Notification category

15. Select from the following categories:
 - Firearms
 - Special effects
 - Private traffic management on major road e.g. highway
 - Possible public concern e.g. yelling, fighting etc
 - Drone use. Confirm maximum drone height in metres:

Public concern/awareness information

16. Could activity be seen and/or heard by public?
 - Yes
 - No. (If 'No', consider whether this notification is necessary)
17. Select steps taken to reduce public concern where applicable:
 - Informed neighbouring premises
 - Signage
 - Film crew wearing high vis
 - Other. If 'Other', please state:
18. Permit obtained/applied for:

Activity description

Provide a brief description of activity (*not* the story line) that may lead to public concern e.g. mock police, violence, public disturbance (specify), stunts, weapons, extreme noise:

Submit

Attach your completed form to an email and send to: film.tv@police.vic.gov.au.
Please allow at least 2 business days prior to filming to allow for processing.