



VICTORIA POLICE

# NATIONAL POLICE CERTIFICATE

To find out more information, including fees,  
visit [www.police.vic.gov.au/policecheck](http://www.police.vic.gov.au/policecheck)

### Information for Applicants

- Visit [www.police.vic.gov.au/policecheck](http://www.police.vic.gov.au/policecheck) to download and complete an application form
- Obtain identification documents (originals and photocopies) to comply with the 100 point identification check. **Identification documents must include photo ID, current residential address, signature and date of birth**

### National Name Check Only

- Take your completed application form, identification documents and photocopies to an authorised certifier. Your documents and signature must be witnessed and certified by this person
- Post your application form, certified documents and payment (cheque or money order) to the address specified on the application form

### National Name and Fingerprint Check or Inked Prints

- Call **1300 881 596** between 8am and 4pm Monday to Friday to make an appointment (for both metropolitan and country applicants)
- Bring your completed application form, 100 points identification and payment with you to the police fingerprinting site at the time of your appointment

**Victoria Police fingerprinting sites** are located at:

#### Metropolitan

World Trade Centre, Lower Concourse, 637 Flinders Street Docklands

Payments accepted by EFTPOS, credit card, cheque or money order.

#### Country

Only at the following police stations: Ballarat, Bendigo, Geelong, Mildura, Swan Hill, Ararat, Warrnambool, Shepparton, Wangaratta, Morwell, Bairnsdale.

Payments accepted by cheque or money order only.